



Proud sponsors of Regional Science and Technology Fairs

**The *NIWA* Auckland City  
Science and Technology Fair**  
[scifair.org.nz](http://scifair.org.nz)

**Teacher Information Booklet  
2023**



## Our Mission

- The NIWA Auckland Science and Technology Fair, which is an annual event, celebrates the excellence in scientific and technological investigation carried out by Auckland City Year 7 to Year 13 students.
- Science is the gathering and processing of data using scientific methods in response to an observation and/or hypothesis.
- Technology is the process of development of a useful, high quality device, or environment in response to an identified need or opportunity.
- The exhibits are judged against criteria, which enables the winning senior exhibits to be nominated to the RSNZ Powering Potential programme and International Science and Technology Fairs.
- The judging panel is comprised of experienced teachers, scientists and technologists.
- The NIWA Auckland Science and Technology Fair acknowledges that Science and Technology covers all cultures and is an international language.
- The Organising Committee includes Science and Technology teachers and NIWA representatives.

## Communication

|                            |                  |  |  |
|----------------------------|------------------|--|--|
| <b>Chairperson</b>         | Sandra Jackson   | King's School<br>258 Remuera Rd, Remuera<br>Work 520 7770 ext 845<br>Cell 021 236 5342 | <a href="mailto:s.jackson@kings.school.nz">s.jackson@kings.school.nz</a>                       |
| <b>Chief Judge</b>         | Trevor Mander    | Michael Park School  | <a href="mailto:webmaster@deepspace.com">webmaster@deepspace.com</a>                           |
| <b>Judging Coordinator</b> | Aliona Valyashko | Michael Park School  | <a href="mailto:alionav@michaelpark.school.nz">alionav@michaelpark.school.nz</a>               |
| <b>Treasurer</b>           | Marianne Levy    | Mt Roskill Intermediate  | <a href="mailto:mlevy@mri.school.nz">mlevy@mri.school.nz</a>                                   |
| <b>Sponsorship</b>         | Murray Black     |  | <a href="mailto:murray.george.black@gmail.com">murray.george.black@gmail.com</a>               |
|                            | Cathy Linnell    | St Kentigern Boys School   | <a href="mailto:catherine.linnell@saintkentigern.com">catherine.linnell@saintkentigern.com</a> |
| <b>Entries</b>             | Robert Boasman   | Diocesan School for Girls  | <a href="mailto:rboasman@diocesan.school.nz">rboasman@diocesan.school.nz</a>                   |
| <b>Publicity</b>           | Sarah Boasman    | Baradene College   | <a href="mailto:sboasman@baradene.school.nz">sboasman@baradene.school.nz</a>                   |
|                            | Kedra Schwab     | Kadimah School   | <a href="mailto:kedras@kadimah.school.nz">kedras@kadimah.school.nz</a>                         |

# Checklist for Teachers in Charge of School Organisation

1. Register your school - Use the link on the webpage to register your school.  
Supply name, phone number and e-mail address of the teacher in charge.  
Attend meetings of committee whenever possible or send a representative.
2. Help students decide on projects. They may work on their own or with a partner.  
**No more than two students can work on any project.**
3. Ensure all students fill out their Safety & Certification Form  
This will allow you to check that each student knows which category they are in and whether they need to apply for ethics approval. Help students fill out ethics forms as required.  
**These forms should be filled out before the students start the project!**
4. Select your school entries  
Each school can enter up to 15 projects  
If you enter 15 projects you may also enter another three technology projects.
5. Ensure students enter their projects on the link sent out soon after the start of Term 3.  
The due date for entries is listed in the Fair timeline.  
Contact [rboasman@diocesan.school.nz](mailto:rboasman@diocesan.school.nz) if you need more information.

## **If you are unsure of any details, please check the website for updated information**

6. Turn up on project registration and set up day to help with putting up all projects.  
You may bring all your school projects in to be registered, and you will check with another teacher that all forms and regulations are completed on each project.  
**NOTE:** It is essential that at least **one teacher** from each school is present at this time
7. Arrange for students to be present on Judging day at the venue. Year 7 & 8 and Year 9 & 10 students will be required to attend for the judging of their projects at session times to be notified.  
**Students must attend** this session, as they will be questioned on their projects. There may also be time when they are waiting so they should bring a book or other activity to keep them occupied for this time.  
**A teacher or adult must accompany** large groups of students.
8. Attend Prize giving if any of your students are awarded prizes.  
Check timeline for date, time and place
9. Make sure all students know when to collect their projects.  
Projects of major prize winners will be transported to the prize giving venue for display.  
**Any projects left behind will eventually be disposed of so one adult from each school will need to come and check the venue on Saturday evening to rescue any projects that students have forgotten to collect.**

### **Note**

*It is important that a representative from each school attends, whenever possible, the regular committee meetings.  
Representatives are also encouraged to become involved in an area of the fair organisation.*

## NIWA Auckland City Science and Technology Fair Time Line for 2023

any alterations or corrections will be emailed to all teachers in charge  
or check the website

### Science Fair Dates and Times 2023

| Term | Week | Thursday Date                  |                              |                                       |
|------|------|--------------------------------|------------------------------|---------------------------------------|
| 1    | 8    | 23 March                       | Meeting                      | All Meetings<br>King's School 4:15 pm |
| 2    | 2    | 4 May                          | Meeting                      | and/or online                         |
|      | 6    | 1 June                         | Meeting                      |                                       |
|      | 10   | 29 June                        | Meeting                      |                                       |
| 3    | 3    | 3 August                       | Meeting                      |                                       |
|      | 5    | 14 August                      | <b>Entries Close</b>         |                                       |
|      | 5    | 17 August                      | Meeting                      |                                       |
|      | 6    | 24 August                      | <b>Fair Set Up</b>           | Venue<br>Michael Park School          |
|      |      | 25 - 26 August                 | <b>Judging &amp; Viewing</b> |                                       |
|      |      | 26 August                      | <b>Viewing &amp; Pack up</b> |                                       |
|      | 7/8  | 31 August -<br>5 September tbc | <b>Prize giving</b>          | Venue<br>Michael Park School          |
|      | 9    | 14 September                   | Meeting                      |                                       |

#### Venues

All meetings at King's School, 258 Remuera Rd, Remuera      Start time: 4.15 p.m.  
these meetings will generally have a Zoom connection and details will be emailed

#### Project Registrations, Judging and Viewing

Michael Park School  
55 Amy Street, Ellerslie

#### Prize Giving - date to be confirmed

Michael Park School  
55 Amy Street, Ellerslie

**Note:** For ethics submissions the  
Ethics Committee Dates for 2023 are

- 3rd April
- 26th June
- 15th May
- 21st August
- 6th June
- 24th November

Check [here for details](#)