



Earth Sciences New Zealand

Getting Ready for the Fair Notes for Students 2025

ESNZ Auckland City Science and Technology Fair

scifair.org.nz

Important Dates

Monday 11 August Electronic Entries Close

Monday 25 August PDF hand-in Closes

Thursday 28 August Project arrival at venue from 4:30pm-6:30pm

Friday 29 August Judging Day

Please Note:

If you are from an Independent School the Fair is in your Week 5

Week 3 - 5

(4/8 /25 - 24/8/25)

- ✚ All Students:
- ✚ Ensure you have a Safety and Certification form on the back of your project
- ✚ Fill out the photo consent form, have it signed by your parents and give it to your teacher. Or your parents can send a confirmation email to your teacher.
- ✚ Glue copies of ethics approval or 'Use of Animals' or 'Use of Microorganisms' forms onto the back of your project, as required (Place originals in Log Book)
- ✚ If you are unsure of the category for your project please check with your teacher
- ✚ Make sure you have entered your project on the Digital Entry Form - confirm this with your teacher. (Due Monday 11th August)
- ✚ Produce a PDF version of your project. Check with your teacher for the correct naming of your PDF file and how to share it. This information is also here.
 - A PDF copy must be uploaded by Monday 25th August.
 - Just click the link then drag and drop the files onto the page.
 - Confirm with your teacher if you are to do this or they will do it for you.

Y12 and Y13 Students

- ✚ Enter using the digital entry form as above. Your project does not have to be completed when you enter it but we have to know it is being entered by the due date.
- ✚ You will need to **book a time for the judging of your project!** Do this via our online booking page!
- ✚ Please place a correctly named PDF copy of your project into the drop box as soon as possible. All the information on that is here.

Week 6

(25/8/25 - 31/8/25)

Thursday 28th

Project Registration & Set Up Day

4:30 p.m. to 6:30 p.m.

Either



- Make sure your teacher has your project to take in the evening
- keep your log books and props to add to your project on judging day

Or

Organise with your parents to bring you and your project to Michael Park School between 4:30 p.m. and 6:30 p.m. (see details of venue below)

- you can take your log books and props to add to your project when you set it up



Senior Students (Y12-13 only) - bring in your project. Check that you have booked a judging time for Friday via [our online booking page!](#) One booking per project.



Make sure your project has the following as they will be checked

- Safety & Certification form attached and all parts complied with
- Ethics approval, if required (copy glued onto back of project)
- Use of Animals and Use of Microorganisms forms are in log books, as required (copy glued onto the back of project)



- ✚ Year 9, 10, & 11 students should arrive **by** 8:45 a.m. and will leave from 10:00 a.m.
- ✚ Year 7 & 8 students should arrive **by** 10:45 a.m. and will leave at 12:30 p.m.
- ✚ Year 12 & 13 students will be booking their own times throughout the day.

Judging Y7, 8, 9, 10, 11

- ✚ Wait in the area assigned until all competitors arrive. Food can only be eaten outside the hall, eg. foyer.
- ✚ Listen to instructions from the Chief Judge
- ✚ When instructed move to your project - add any props and your log book if you have not done so already
- ✚ Be prepared to discuss and 'sell' your project to the judges
- ✚ Once judged, return to the assigned area and wait for a call back or further instructions before leaving
- ✚ Viewing of other projects is only during public viewing times!
- ✚ Bring a book, cards etc. to keep yourself occupied while waiting
- ✚ You may not bring any bags into judging area. They should be left in the assigned waiting area
- ✚ When leaving, take any valuable props from your project with you.

Judging Y12, 13

- ✚ Come at the time you booked on the booking form. Enter the venue and stand by your project.
- ✚ Make yourself known to a committee member when you arrive
- ✚ Discuss with the judges your purpose and findings, make sure you let them know all about your work
- ✚ Check with the Lead Senior Judge if any others judges may wish to see you
- ✚ Leave the venue when your judging is complete

Public Viewing

Friday 29 th	Viewing Evening	6:00 p.m. to 8:00 p.m.
Saturday 30 th	Viewing Day	10:00 a.m. to 4:00 p.m.

- ✚ The Venue will be open to the public but importantly to you, your families and friends
- ✚ Projects which have been awarded a placing will have a certificate attached while those with Special prizes will be indicated with a sticker. All place winners and special prize winning projects will be taken to the Prize Giving by the Fair Committee.
- ✚ All 1st, 2nd and 3rd placings and an indication of any Special Prizes will also be posted on the Fair website scifair.org.nz. This may take a day or two to appear. Follow our Facebook page for updates.

Saturday 30 th	Pack Up	4.00 p.m. (no earlier) to 5:00 p.m.
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Project Pick Up

- ✚ all placed and special prize-winning projects will remain at the venue to be taken to prize giving, so they do not need to be picked up but all **props and log books** will need to be removed on Saturday
- ✚ all other projects need to be picked up between 4:00 p.m. and 5:00 p.m.
- ✚ no projects will be allowed to leave before 4:00 p.m.
- ✚ if you cannot be there to pick up your project make arrangements with another student or your teacher to have it picked up for you

Week 8 (8/9/24 - 14/9/24)

Monday 8th Prize Giving Ceremony 7:00 pm

Michael Park School
55 Amy Street
Ellerslie

Prize giving is for all prizewinners, families, friends and supporters