



Proud sponsor of Regional Science and Technology Fairs

NIWA Auckland City Science and Technology Fair

Getting Ready for the Fair Teachers - Term 3

Please Note:

Independent Schools Start Term 3
in Week 2 - 31st July

Week 1 - 4 (27/7/17 - 20/8/17)

- Judge School Fairs
- Work with winning students to improve projects if required
- Ensure Safety and Certification form on back of project
- Collect photo consent form from entrants
- Fill out Digital Entry Form

If you do not receive form contact Rob at rboasman@diocesan.school.nz
- maximum 15 students per school

- Work with students to fill out entry forms
- Senior students may enter using entry form or on Set-Up day

Thursday Week 2 (3/8/17) **Committee Meeting**

Week 5 (21/8 /17 - 27/8/17)

- Monday 21st School Entries Close (using digital form supplied)
- Thursday 24th **Committee Meeting** - full attendance important
- jobs for Fair days decided

Venue Adams Hall
Epsom Girls Grammar
Silver Rd Epsom
Auckland

Parking Set-Up Day -Parking on school grounds (short stay only), or on Owens Rd or Silver Rd

Judging Day -For judges carpooling is recommended, or buses that stop on Gillies Ave or Manukau Rd.
Cars can be parked on Owens Rd and Albury Ave

[EGGS Map](#)

Week 6

(28/8/17 - 3/9/17)

Thursday 31st Set-Up Day 5.00 p.m. to 8.30 p.m.

- Projects brought in by teacher as a school lot
 - log books and props can be added on judging day by students
- or
- Students bring in their own projects

- All projects will be checked for
 - Safety certification form attached and all parts complied with
 - Photo consent
 - Ethics approval, if required
 - Use of Animals and Microorganism forms are in log books, as required

Friday 1st Judging Day

- All judges to be at venue at 7.30 a.m. for 8.00 a.m.
- or **Teachers bringing classes**
- Bring Year 9 & 10 students for judging by 8.45 a.m. - leave from 10.15 a.m.
- Bring Year 7 & 8 students for judging by 10.00 a.m. - leave at 12.30 p.m.
(adult required to supervise large groups)

Student Drop-Off For Judging

Students may be dropped off at gates on the corner of Sliver Rd and Gillies Ave or Manukau Rd, and Gate 4 on Owens Rd

There is no thoroughfare through the school for buses or cars.

All students to walk to hall from drop-off points.

Lunch for Judges at 12.30 - 1.15

- Lead Judges and Judging Panel**
 - place getters confirmed and discussion of special prizes

Viewing Evening Public Viewing from 5.00 pm till 9.00 p.m.

Parking - Parking on school grounds

- Open to students families and friends
- Place getters indicated on projects and Notification of Special Prizes

- All 1st, 2nd and 3rd placings and an indication of Special Prizes will be online Friday Evening or Saturday morning

Saturday 2nd

Viewing Day 9.00 a.m. to 4.30 p.m.

-Venue open at 9.00 a.m.

-Open to students, families and friends

- Parking on school grounds, Owens Rd and Albury Ave

Pack Up 4.30 p.m. (no earlier) to 6.00 p.m.

Project Pick Up

teachers to organise all students or one teacher to pick up projects

students from 4.30 p.m.

or

one teacher per school from 5.00 p.m.

Clean Up

one teacher per school to check at 6.00 p.m. for left over projects

(contact numbers for teachers to s.jackson@kings.school.nz if attending teacher is not a committee member)

committee and helpers to pack up tables and clean up venue

Week 8 (11/9/17 - 17/9/17)

Monday 11th **Prize Giving Ceremony** **7.00 pm**

Raye Freedman Arts Centre

Epsom Girls Grammar School

Corner of Gillies Ave and Silver Rd

For all prizewinners, families friends and supporters

Please let committee know if students are unable to attend

Please encourage your principal to attend this ceremony with you, to support your student's achievements

Week 9 (18/9/17 - 22/9/17)

Thursday 21st **Final Committee Meeting**

Reflection and Receipts